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from the Georgia Lottery Corporation - COAM Division

Issue 8

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*Gretchen Corbin  
named as President and CEO  
of the Georgia Lottery Corporation*



Gov. Nathan Deal has nominated Gretchen Corbin to serve as President and CEO of the Georgia Lottery Corporation following the announcement of current President and CEO Debbie D. Alford's retirement. Pending approval of the Georgia Lottery Corporation Board of Directors, this change will take effect on January 1.

"The critical programs funded by the Georgia Lottery, including the HOPE Scholarship and Georgia Pre-K, help millions of children across the state earn a quality education from start to finish," said Deal. "Debbie's leadership helped to secure the largest funding transfers on record in the 24-year history of the lottery, providing more students with a strong foundation for continued success both in the classroom and the

future workforce. I am confident that the incoming leadership at the Georgia Lottery will continue to do exceptional work in connecting students throughout Georgia with the resources and support needed to reach their fullest potential."

Corbin served as the commissioner of the Technical College System of Georgia. She was previously the commissioner of the Georgia Department of Community Affairs and deputy commissioner of the Global Commerce Division for the Georgia Department of Economic Development. Corbin sits on the Georgia Tech Manufacturing Institute External Advisory Board, the University of Georgia (UGA) Board of Visitors and the Fanning Advisory Board for the J. W. Fanning Institute for Leadership Development at UGA. She served as president and chair of Leadership Georgia. Corbin is a Rotary International Paul Harris Fellow and has been named one of the "100 Most Influential Georgians" by Georgia Trend Magazine for four consecutive years. She is a graduate of Clemson University and the University of Oklahoma Economic Development Institute. Corbin and her husband, David, have two children and reside in Rome.



### **OBTAINING COAM EQUIPMENT FROM LICENSED MANUFACTURERS AND DISTRIBUTORS**

Regulation 13.1.14 (26), states that a Master Licensee shall only purchase Class B COAMs or major components or parts of Class B COAMs from a Distributor or a Manufacturer that holds a valid COAM license. Major components or parts of Class B COAMs shall include, but are not limited to, motherboard, game board, software, meter, bill acceptor, locks or COAM cabinet. Nothing in the rule is intended to prohibit a manufacturer or distributor that does not hold a valid COAM license from selling or supplying Class B COAMs or major components or parts of Class B COAMs directly to a Manufacturer that holds a valid COAM license, provided such unlicensed manufacturer or distributor does not sell or supply Class B COAMs or major components or parts of Class B COAMs directly to a Distributor or Master Licensee. A complete list of licensed Manufacturers and Distributors may be found on the COAM website at [www.gacoam.com](http://www.gacoam.com) (under the Documents section).

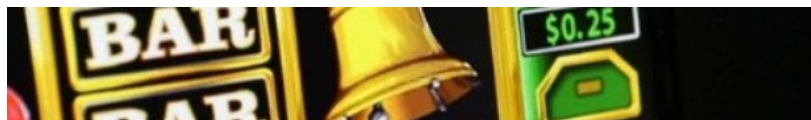


**January 17, 2018 9:30 EST**  
COAM Advisory Board  
Meeting at the Georgia Lottery  
Corp. Headquarters which is  
located at [250 Williams Street,  
Suite 3000, Atlanta, GA  
30303](http://www.gacoam.com).

**reminder**

### **Online Payment for Licenses and Decals**

ACH payments for licenses and decals submitted through the COAM Online applications are not processed real time. The typical settlement time for ACH transactions may take up to five (5) business days. Licenses and decals may not be picked up from GLC Lottery Headquarters or mailed to the licensee until the payment has cleared through the third party payment vendor.



### **Master License Holders**

#### **Electronic Funds Transfer (EFT) Authorization Form**

Electronic Funds Transfer (EFT) is a payment method used to either deposit or withdraw funds directly to or from a person's bank account. When MLHs are recruiting new licensees, working with change of ownership customers, or updating an EFT account, it is important that a correct EFT form is submitted as one of the final steps in the application approval or EFT account update process. The EFT form for both Locations and Masters is available through the [www.gacoam.com](http://www.gacoam.com) website. Here are some helpful hints for completing EFT enrollment for COAM:

- Ensure the EFT form being submitted is for COAM and not traditional lottery
- Include the COAM License Number on the form

- The Corporation or Legal Name of the business must be the same as it is on your COAM application and the Georgia Secretary of State website
- Input the correct EFT Bank Route Transit Number and the Bank Account number
- Complete the "Signature of COAM Location Licensee" and the "Printed Name of COAM Location Licensee" fields on the EFT form. An original signature of one of the owners of record, per the COAM application, is required

Incomplete or inaccurate forms may cause a delay in the processing of your COAM application or the updating of your account information.



## Location License Holders

### Disclosure of Information to LLHs

It is important for the GLC/COAM Division to protect private and confidential information contained in COAM applications. Protected information may only be given over the phone if the person receiving the information has a right to receive it and the identity of the person receiving the information has been verified. Therefore, persons contacting the GLC/COAM Division and inquiring about an application may be asked a series of security questions to confirm their identity. Information about a COAM application cannot be relayed to persons not listed as an owner or a business contact on the application. Applicants should ensure all owners and contacts are listed on the COAM application. MLHs frequently contact the GLC/COAM Division to inquire about a LLH application, but due to the confidential information gathered during the application review process (i.e. credit and criminal history information), the GLC/COAM Division may not discuss this confidential information with anyone else other than those listed as owners or business contacts. Applicants are strongly encouraged to visit the COAM website at [www.gacoam.com](http://www.gacoam.com) to obtain updates on the status of their COAM application.



## Enforcement and Compliance

### Acceptance of Fiduciary Security Deposits (FSDs) by GLC Personnel

As part of the application process, the GLC reviews the credit history of all applicants through the use of standard business and personal credit reports. If it has been determined the applicant does not meet the minimum credit requirements, the applicant is requested to provide a security deposit on behalf of the GLC. In order to ensure compliance with COAM laws, rules, and regulations, the Retailer Contracts and Administration (RCA) Department cannot accept FSD's directly from a MLH or any person or company representing a MLH on behalf of a LLH. Pursuant to OCGA 50-27-87.1 (4), a master licensee shall not provide anything of value, to a location owner or location operator, as any incentive, inducement, or any other consideration to locate bona fide coin operated amusement machines in that establishment. Failure to comply with this requirement may result in fines up to \$50,000 and revocation of the license.



## COAM Legal Corner

### Payment of COAM Fines

The GLC/COAM Division provides various ways to pay a COAM fine. Read below for details on payment options by mail, in-person, or deposit to GLC designated SunTrust account. Cashier's checks, or money orders should be filled out completely and the license number and citation must be indicated on all forms of payment (cashier's check or money order) or proof of deposit (deposit slip).

- **Pay By Mail** - Payments made through the mail must be done by cashier's check, or money order, made out to the Georgia Lottery Corporation - COAM Division. Do not send cash. Mail your payment to:

Georgia Lottery Corporation  
COAM Division  
Attn: Victoria Robinson  
P. O. Box 56927

- **Pay In Person** - Payments are accepted at the Georgia Lottery Corporation Headquarters located at [250 Williams Street, Suite 3000, Atlanta, GA](#), during regular business hours. Payments made in-person must be done by cashier's check, money order, made out to the Georgia Lottery Corporation - COAM Division. Be advised that if you choose to pay in-person without an appointment, you may experience a delay in assistance if designated staff are unavailable.
- **Deposit to Designated SunTrust Account** - Payments may be made at any SunTrust branch to an account specifically designated for COAM fines. The specific account number information for the deposit of the COAM fine will be designated in the Executive Order paperwork provided by the COAM Division. Payments must be in the form of cashier's check, money order made payable to the Georgia Lottery Corporation - COAM Division or cash. Proof of deposit (deposit slip) must be either faxed to the COAM designated fax line at [\(404\) 215-8872](#) or scanned and emailed to [vrobinson@galottery.org](mailto:vrobinson@galottery.org).

If you have any questions about how to pay your fine, please contact **Victoria Robinson** at [\(404\) 215-5000](#).

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### Central Accounting System

#### Invoices from Intralot for Damaged, Lost, or Stolen Equipment

In the case of damaged, lost or stolen equipment that are the property of Intralot, if it is determined that the damage was the result of neglect or abuse, the LLH will be responsible for the full cost of the replacement of the item that cannot be repaired. Upon receiving any notification of damage, loss or theft, Intralot will prepare an invoice for the full replacement cost of the item(s) as well as any associated trip fees. The LLH will be responsible for the full payment of the invoice within thirty (30) days. If payment is not received within thirty (30) days, your COAMs will be disabled until the invoice is paid in full. Costs for associated fees and equipment are listed below:

- |  |          |
|--|----------|
| • Service/Equipment Tampering Trip Fee     | \$85.00  |
| • Damaged/Stolen Verizon Modem             | \$75.00  |
| • Damaged Site Controller                  | \$700.00 |
| • Damaged Power Supply for Site Controller | \$50.00  |

If you have any questions about invoices for fees associated with damaged, lost, or stolen equipment, please contact Intralot at [\(877\) 261-6242](#).

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### Manufacturers and Distributors

#### Licensing of Manufacturers and Distributors

During the inspection of MLHs, COAM Inspectors are now requesting documentation from MLHs for the purchase of major components or parts for Class B machines. Documentation requested by COAM Inspectors may be in the form of invoices, proof of payments, inventory records and any other documentation validating the purchase of major components or parts for Class B machines from a licensed Manufacturer and/or Distributor. Once proper documentation has been produced by the MLH, the COAM Inspector will verify if the Manufacturer and/or Distributor holds a valid COAM license. For those MLHs, Manufacturers, or Distributors found to be in violation, a citation may be issued by the COAM Inspector to all parties found to be in violation.

Manufacturers and Distributors conducting business in the State of Georgia COAM market are required to possess a COAM Manufacturer or Distributor license for the current licensing period. Unlicensed Manufacturers and Distributors conducting business with MLHs will be subject to fines up to \$25,000 per incident and such conduct may also subject MLHs to disciplinary action. New Manufacturers and Distributors may apply for a COAM license by accessing the online licensing application at [www.gacoam.com](http://www.gacoam.com).

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- Intralot employs up to ten (10) Technicians and now performs machine connections every day of the week except Sundays.

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## *Staying Connected*

### **GEORGIA LOTTERY CORPORATION**

#### Mailing Address

COAM Division  
P.O. Box 56927  
Atlanta, GA 30343

#### GLC COAM Helpline

[1\(800\) 746-8546](tel:18007468546)

Option 6 and 2 - COAM Reporting  
Option 6 and 3 - COAM Licensing/Renewals

#### GLC COAM Website

[www.gacoam.com](http://www.gacoam.com)

#### GLC Retailer Contracts Administration

[1\(800\) 746-8546](tel:18007468546)

Option 4 and 1 - COAM License Applications

#### GLC COAM email

[COAMReporting@galottery.org](mailto:COAMReporting@galottery.org)

### **INTRALOT USA**

#### Mailing Address

[11360 Technology Circle](http://11360TechnologyCircle.com)  
Duluth, GA 30097

#### Intralot email - Operational Issues

[Georgia.hotline@intralot.us](mailto:Georgia.hotline@intralot.us)

#### Intralot Helpline

[1\(877\) 261-6242](tel:18772616242)

#### Intralot email - Audit issues

[GACOMAudit@intralot.us](mailto:GACOMAudit@intralot.us)

#### Intralot portal website

[www.gacoamrpt.com](http://www.gacoamrpt.com)

### **COAM ADVISORY BOARD MEMBERS**

Debbie Alford, President and CEO, Georgia Lottery Corp.

Greg Woolard

Emily Dunn

Stewart Carswell

Natalie Jones

Mike Chamlee (Acting Chair)

Chris Pope

Gus Makris

Jim Siskin

CB Yadav

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### **RESPONSIBLE GAMING**

1-888-ADMIT IT or [1\(888\) 236-4848](tel:18882364848)

### **ANONYMOUS TIPLINE TO REPORT FRAUD, ABUSE OR CASH PAYOUTS**

[1\(855\) 515-0004](tel:18555150004)